

## SINGHE HOSPITALS PLC

Company Registration No: PB 70371 PQ

No:362, Colombo Road, Ratnapura

### **Circular to Shareholders**

Dear Shareholder,

Annual General Meeting of Singhe Hospitals PLC for the Year Ended 31 March 2024.

The annual report and the financial statements of the company are available on the following websites and the relevant link given bellow, enabling all shareholders to access such Annual report and financial statements.

01. Corporate Website <https://www.singhehospital.com/>

02. CSE Website <https://www.cse.lk/home/company-info/SINH.N0000/financial>

However, if you wish to receive a printed copy of the Annual Report you are kindly requested to make such request in writing by completing and forwarding the Form of Request' appearing below on or before 15th August 2024. Please mark 'Singhe Hospitals PLC Annual report' on the top left corner of the envelop. The company will send a printed copy to the shareholder within eight market days of the receipt of such request. Alternatively, you can email the 'Form of Request' to following mail also.

[pradeep.kumara@singhehospitals.com](mailto:pradeep.kumara@singhehospitals.com)

You may contact the undernoted for any queries on the request for printed copies of the Annual Report.

|                  |  |
|------------------|--|
| Contact person   | : Mr. Pradeep Kumara   |
| Phone Number     | : 045 7 555 555  |
| Facsimile Number | : 045 2 232 607  |
| Email Address    | : <a href="mailto:pradeep.kumara@singhehospitals.com">pradeep.kumara@singhehospitals.com</a> |

The Board encourages the shareholders to appoint a director as the proxy to represent them.

By Order of the Board  
Singhe Hospitals PLC

**Nexia Corporate Consultants (Pvt) Ltd.**

Company Secretary  
26th July 2024



(b) if his appointor ceases for any reason to be a Director; provided that if any Director retires by rotation but is re-elected at the meeting at which such retirement took effect, any appointment made by him pursuant to this article which was in force immediately prior to his retirement shall continue to operate after his re-election as if he had not so retired;

- (c) if the alternate Director shall have a receiving order made against him or compounds with his creditors or is adjudicated an insolvent;
- (d) if the alternate Director be lunatic or become of unsound mind;
- (e) if the appointment of the alternate Director is revoked by his appointor by a notice in writing left at the office;
- (f) if the Board resolves that the appointment of the alternate Director be terminated;
- (g) is disqualified by Statute;

- 101.(iii).** An alternate Director shall (on his giving an address for such notices to be served upon him) be entitled to receive notices of all meetings of the Board and to attend and vote as Director at any such meeting at which the Director appointing him is not personally present and generally to perform all the functions of his appointor as a Director in the absence of such appointor.
- 101.(iv).** A person appointed to be an alternate Director shall not in respect of such appointment be entitled to receive any remuneration from the Company nor be required to hold any share qualification but the Board may repay the alternate Director such reasonable expenses as he may incur in attending and returning from meetings of the Board which he is entitled to attend or as he may otherwise properly incur in or about the business of the Company or may pay such allowances as they may think proper in respect of these expenses.
- 101.(v).** A Director shall not vote on the question of the approval of an alternate Director to act for him or on the question of the termination of the appointment of such an alternate Director under the foregoing sub-clause (f) of this Article, and if he does so his vote shall not be counted; nor for the purpose of any resolution for either of these purposes shall he be counted in the quorum present at the meeting.
- 101.(vi).** If an alternate Director is appointed for a non-executive Director such alternate should not be an executive of the Company. Similarly, if an alternate Director is appointed for an independent Director, the person so appointed shall meet the criteria for independence under applicable laws, rules and regulations.
- 101.(vii).** The attendance of any alternate Director at any meeting subject to (v) above, including Board committee meetings shall be counted for the purpose of the quorum.

#### **Article 141 - Notices**

- 141.** Any notice or document (including a share certificate) may be served by the Company on any Member either personally or by sending it through the post in a prepaid letter addressed to such member at his registered address or (if he has no registered address within Sri Lanka) to the address supplied by him to the Company as his address for the service of notice. Where a notice or other document is sent by post to an address within Sri Lanka, it shall be deemed to have been served at the expiration of Three (03) days after the letter containing the same is posted, and in proving such service it shall be sufficient to prove that such letter was properly addressed, stamped and posted. Notice of General Meetings and any communications to be made to the shareholders from time to time may be displayed on the websites of the Company and the Colombo Stock Exchange (CSE), published in national newspapers or any other method of communication as recommended by the CSE from time to time. In such situations the notices given in the aforesaid manner shall be deemed to have duly served on the shareholders of the Company.

BY ORDER OF THE BOARD  
NEXIA CORPORATE CONSULTANTS (PVT) LTD  
SECRETARIES

26th July 2024.

1. A shareholder entitled to attend and vote is entitled to appoint a proxy or proxies to attend and vote instead of him/her.
2. A proxy need not be a shareholder of the Company.
3. A form of proxy accompanies this notice.

# Supplimentary Statements

## Form of Attendance

I hereby record my presence at the Annual General Meeting of Singhe Hospitals PLC, No 362, Colombo Road, Rathnapura on 22nd August 2024 at 10.00 A.M..

Full Name of Shareholder : .....

National Identity Card

No. of Shareholder : .....

Address of Shareholder : .....

.....

.....

Name of Proxy Holder : .....

(If applicable) : .....

National Identity Card

No. of Proxy Holder : .....

Address of Proxy Holder : .....

No of Shares Held : .....

Share Certificate No. : .....

Signature of Shareholder : .....

Date : .....

### Note

Shareholders are requested to:

1. Bring the Form of Attendance when attending the Meeting and hand it over at the entrance to the meeting hall. Bring the National Identity Card or Passport.
2. Shareholders appointing persons (other than Directors of the Company) to attend the Meeting are requested to indicate the number of the National Identity Card of the Proxy Holder on the Form of Proxy and request the Proxy Holder to bring with them their National Identity Card or Passport.

# Supplimentary Statements Form of Proxy

I/We.....  
 .....  
 .....of.....  
 .....being a

shareholder / shareholders of Singhe Hospitals PLC. hereby appoint

- |                                |                |
|--------------------------------|----------------|
| Mr. A. M. Weerasinghe          | or failing him |
| Mr. Navinda Weerasinghe        | or failing him |
| Mr. Lakshika Weerasinghe       | or failing him |
| Mr. U. B. H. Jayalath Kithsiri | or failing him |
| Mr. H. M. A. B. Weerasekara    | or failing him |
| Mr. A. M. A. Cader             | or failing him |
| Mr. Piyumal Weerasinghe        | or failing him |
| Dr. Aruna Jayakody             | or failing him |
| Mr. Chaaminda Kumarasiri       | or failing him |

Mr./Mrs./Miss.....  
 .....  
 .....of.....

as my/our proxy to attend (and vote for me/us) on my/our behalf at the Annual General Meeting of the Company to be held on 22nd August 2024 at 10.00 A.M..and at any adjournment thereof.

### Resolutions

|  | For | Against |
|--|-----|---------|
| 1. To receive the Statement of Accounts for the year ended 31st March 2024                   |     |         |
| 2. To re-elect Mr. A.M. Weerasinghe, who retires by rotation                                 |     |         |
| 3. To re-elect Mr. Lakshika Weerasinghe, who retires by rotation                             |     |         |
| 4. To re-elect Mr. Piyumal Weeasinghe, who retires by rotation                               |     |         |
| 5. To elect Dr. Aruna Jayakody   |     |         |
| 6. To elect Mr. Chaaminda Kumarasiri   |     |         |
| 7. To appoint Mr. H.M.A.B. Weerasekara in terms of Section 211 of Companies Act No.7 of 2007 |     |         |
| 8. To re-appoint the Auditors  |     |         |
| 9. To authorized Directors to determine donations  |     |         |
| 10. To pass the Special Resolution   |     |         |

Signed on this .....day of .....  
 2024

.....  
 Signature

**Note**

1. A shareholder entitled to attend and vote is entitled to appoint a proxy or proxies to attend and vote instead of him/her.
2. Kindly perfect the Form of Proxy after filling legibly your full name and address by signing in the space provided and dating same.
3. If the Proxy Form is signed by an Attorney, the relative power of Attorney should also accompany the completed Form of Proxy, if it has not already been registered with the Company.
4. The complete Proxy Form should be deposited at the Registered Office of the Company at No. 362, Colombo Road, Ratnapura (not less than 48 hours before the time appointed for the holding of the meeting).

**Form of Request**

To: Company Secretary,  
Singhe Hospitals PLC,  
No:362,  
Colombo Road,  
Ratnapura.

Request for a printed copy of the Annual Report 2023/2024

I hereby request you to send me a printed copy of the Annual Report of Singhe Hospitals PLC for the financial year ended 31<sup>st</sup> March 2024.

Name of the Shareholder :.....  
.....

(as registered in the Company or in the CDS)

Shareholder Reference No : Folio/CDs Account No.....

Address :.....  
.....

Contact Telephone No/s :.....

NIC Number :.....

Signature :.....

Date :.....